Payment Policy for Tuition Subsidy to Saint Leo University – Cohort Classes

1. Saint Leo University offers a discounted tuition rate of $1,035 for a 3-credit graduate course to members of the LEMI cohort for 2020-2021.

2. The Diocese of Richmond offers a tuition subsidy of $800* per graduate course for LEMI students.

3. St. Leo University will invoice the Diocese of Richmond $1,035 per course for each LEMI student in the cohort.

4. The Diocese of Richmond will send an invoice to each LEMI cohort student via email for the remaining balance of tuition: $235.

5. To make payment to the diocese, students should print and sign their invoice and return it with their check made payable to the Catholic Diocese of Richmond by mailing it to:

   Nina Henry, Office of Christian Formation, Catholic Diocese of Richmond, 7800 Carousel Lane, Richmond, VA 23294.

   *The Catholic Diocese of Richmond pays the entire tuition cost for a LEMI student’s first class, and a subsidy of $800 per class thereafter.